



<b>Title:</b> Patient Confidentiality		<b>Document Number:</b>
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<b>Content Applies to Patient Care:</b> (Select all that apply)  <input checked="" type="checkbox"/> Adults <input checked="" type="checkbox"/> Pediatrics (Under 18)	<b>Content Applies to:</b> (Select One)  <input type="checkbox"/> Clinical <input checked="" type="checkbox"/> Administrative	<b>Next Review Date:</b>
		<b>Effective Date:</b>
<b>Scope:</b> <input checked="" type="checkbox"/> Mental Health Emergency Center (MHEC)		

## PATIENT CONFIDENTIALITY

### POLICY STATEMENT

It is the policy of the Hospital and the Medical staff to maintain medical records in a manner that preserves confidentiality of patient health information. All capitalized terms not defined in this Policy shall have the meaning set forth in the Medical Staff Bylaws.

### 1. COMPLIANCE WITH ALL APPLICABLE POLICIES AND PROCEDURES

All Staff Members and shall comply with the Medical Center's policies and procedures governing the use and disclosure of patient health information (commonly referred to as "Protected Health Information or PHI"), as may be amended from time to time.

The Medical Staff participates in an organized arrangement with Advocate Aurora Health, Inc. ("AAH"). Participation means the Medical Staff agrees to abide by the privacy policies and practices as outlined in AAH's Notice of Privacy Practice ("Notice"). Participation also means such notice, when provided to the patient with the patient's acknowledgment (unless an exception applies), meets Federal notice requirements for both the Staff Member and AAH for care provided at the Medical Center.

### 2. REMEDIAL ACTION

Inappropriate use and disclosure of Protected Health Information by a Staff Member will subject such Staff Member to remedial action as outlined in the Medical Staff Bylaws.

### REFERENCES:

MEDICAL STAFF POLICY GOVERNING MEDICAL PRACTICES

42 U.S.C. § 1395nn  
42 C.F.R. § 411.351

**FORM(S):**

None

**MEDICAL EXECUTIVE COMMITTEE APPROVAL:**

**BOARD OF DIRECTORS APPROVAL:**